



# EXECUTIVE

## BURNLEY TOWN HALL

Tuesday, 18<sup>th</sup> September 2012

### PRESENT

### MEMBERS

Councillors Julie Cooper (in the Chair), Howard Baker, John Harbour, Shah Hussain, and Mark Townsend

### OFFICERS

Steve Rumbelow	-	Chief Executive
Nick Aves	-	Director of Resources
Mick Cartledge	-	Director of Community Services
Mike Cook	-	Director of Economic Regeneration
Tom Forshaw	-	Head of Chief Executive's Office
Simon Goff	-	Head of Green Spaces and Amenities
Mike Waite		Head of Corporate Engagement
Paul Foster	-	Leisure Development Manager
Eric Dickinson	-	Democracy Officer

### ALSO IN ATTENDANCE

Councillor Mathew Isherwood,

#### 60. Apologies

Apologies for absence were received from Councillor Andy Tatchell.

#### 61. Minutes

The Minutes of the Meeting held on the 21<sup>st</sup> August 2012 were confirmed as a correct record and signed by the Chair.

#### 62. Minutes of Individual Decisions

The Minutes of the following individual decisions, made since the last meeting, were noted;

Minute No. 10 - Staffing Structure of the Selective Licensing Team  
Minute No. 11 - Temporary Trainee Green Keeper

**63. Brun Valley Forest Park**

Purpose To seek approval to progress with a phased approach to all aspects of the Brun Valley Forest Park project.

Reason for Decision There are a number of funding opportunities available for the different parts of the project, and some of these are available for a limited period of time.

Decision (1) That it be agreed for Officers to proceed with the Inspired Facilities funding application and the Planning permissions required for the project;

(2) That Officers be authorised to pursue all funding opportunities in respect of the Cycling Centre and other aspects of the project; and

(3) That a further report with a detailed revenue business plan be brought back to the Executive if funding bids were successful.

**64. Workforce Plan 2012-2014**

Purpose To advise the Executive of the Corporate Pay & Workforce Strategy – Workforce Plan 2012-2014.

Reason for Decision As a local authority we have a responsibility to ensure excellence, value for money and continuous improvement in service delivery. To achieve this we need to ensure that we can support the delivery of the Community Strategy by having the right people in the right place, at the right time with the knowledge, skills and attitudes to deliver quality services.

Decision That the Workforce Plan 2012-14 and the actions contained within it be approved.

**65. Exclusion of the Public**

Purpose To consider when it may be relevant to exclude the public from the meeting, and clarify the order of the agenda.

Reason for Decision Minute Number 66 contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

Minute No 67 contains exempt information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Decision That the public be excluded from the meeting before discussion takes place on the items relating to Minutes 66 and 67 since in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

#### **66. Arts Council England - Renaissance Grant Programme**

Purpose To report the success of a funding application to the Arts Council's Renaissance grant programme and seek authority to waive standing orders to allow the grant funding to be expended within the current financial year.

Reason for Decision Approval of the Executive is required to waive standing orders for contracts.

Decision

- (1) That the waiver of Standing Order SOC 15 be approved to allow the appointment of Metaphor Ltd to design and manufacture site specific installations at seven museums to the value of £160,000;
- (2) That the waiver of Standing order SOC14 be approved to allow the appointment of Helen McCorkery & Associates to develop the Pennine Lancashire Museums marketing plan ,value up to £10,000, and as amended that the appointment of the individual set out in the report be approved to provide Project Management services, value up to £10,000;and
- (3) That the appointment of Burnley Borough Council be approved as Accountable Body for the successful funding application.

#### **67. Workforce Planning - Deletion of Posts**

Purpose To seek approval to commence consultation as set out in the Council's Redundancy Procedure with affected staff and trade unions on proposals to delete a number of posts on the current staffing establishment.

Reason for Decision To ensure that the Council is placed in the best position to manage the anticipated reduction in external funding that will take place in the next financial year.

Decision

- (1) That the approach set out in the report be endorsed as a basis for achieving a balanced budget for the financial year 2013/14;
- (2) That the list set out in Appendix 2 be endorsed as a basis for consultation with staff and trade unions;
- (3) That the measures outlined in the report be approved for immediate action in the Facilities Management team;
- (4) That it be noted that the formal notification of the Council's intention to

declare redundancies has been submitted to the Department of Business Innovation & Skills; and

(5) That it be noted that a report will be brought to the next meeting of the Executive, setting out proposals for further posts where external funding is due to end before the start of the next financial year.