



BURNLEY BOROUGH COUNCIL

BURNLEY TOWN HALL

Thursday, 28th February 2013

PRESENT

MEMBERS

His Worshipful The Mayor (Councillor Charles Bullas) in the Chair;

Councillors Howard Baker, Jonathan Barker, Gordon Birtwistle, Charlie Briggs, Margaret Brindle, Janet Brown, Paul Campbell, Frank Cant, Ida Carmichael, Saeed Chaudhary, Julie Cooper, Jean Cunningham, John Fifield, Bea Foster, Gary Frayling, Roger Frost, Joanne Greenwood, John Harbour, Tony Harrison, Shah Hussain, Mathew Isherwood, Marcus Johnstone, Anne Kelly, Stephen Large, Margaret Lishman, Tony Martin, Elizabeth Monk, Neil Mottershead, Andrew Newhouse, Lian Pate, Tom Porter, Paul Reynolds, Betsy Stringer, Jeff Sumner, Andrew Tatchell, Cosima Towneley and Mark Townsend.

OFFICERS

Steve Rumbelow	-	Chief Executive
Helen Seechurn	-	Director of Resources
Mike Cook	-	Director of Economic Regeneration
Mick Cartledge	-	Director of Community Services
Tom Forshaw	-	Head of Chief Executive's Office
David Wilcock	-	Head of People, Law and Regulation
Phil Moore	-	Head of Finance and Property Management
Jeremy Richards	-	Communications Officer
Imelda Grady	-	Democracy Officer
Elaine Newsome	-	Democracy Officer
David Farrar	-	Mayor's Officer

87. Minutes

RESOLVED The Minutes of the meeting of the Council held on the 7th February 2013 were confirmed and signed by the Chair.

88. Declarations of Interest

The Mayor advised the Meeting that all Councillors present had been granted a dispensation under Section 33 of the Localism Act to speak and vote when considering the General Fund Budget and setting of the Council Tax under the Local Government Finance Act 1992.

Councillors Carmichael, Hussain, Lishman and Reynolds declared an Other Prejudicial Interest in Minute Number 90 following an amendment proposed during the debate. They left the meeting during consideration of the amendment

89. Notice of Motion

It was moved by Councillor Marcus Johnstone and seconded by Councillor Tony Martin:

That this Council:

Notes and welcomes the UK-wide campaign to end 'legal loan sharking'.

Believes that the lack of access to affordable credit is socially and economically damaging. Unaffordable credit is causing a myriad of unwanted effects such as poorer diets, colder homes, rent, council tax and utility arrears, depression (which impacts on job seeking behaviour) and poor health.

Further notes that unaffordable credit is extracting wealth from the most deprived communities.

Believes it is the responsibility of all levels of government to try to ensure affordable credit for all, and therefore pledges to use best practice to promote financial literacy and affordable lending. This will help to ensure that wealth stays in the local economy.

Will continue to promote credit unions in Burnley including making credit union payroll deduction facilities available to council staff to facilitate easy access to local credit unions and support saving for people in the area.

Calls on the government to introduce caps on the total lending rates that can be charged for providing credit.

Calls on the government to give local authorities the power to veto licences for high street credit agencies where they could have negative economic or social impacts on communities.

On being put to the vote the motion was declared to be carried and it was **RESOLVED ACCORDINGLY.**

90. Revenue and Capital Budgets and Council Tax 2013/14

Consideration was given to the Revenue and Capital Budgets and Council Tax for 2012/13.

It was moved by Councillor Mark Townsend and seconded by Councillor Julie Cooper:

That the Council approves the proposals contained in items a to f on the agenda and adopts the relevant minutes of the Executive. These relate to the

approval of the Council's revenue and capital budgets for next year and setting the rate of Council Tax.

An amendment was proposed by Councillor Margaret Lishman and seconded by Councillor Charlie Briggs:

To close the 9 hole golf course and reduce the recurrent and time limited revenue element of the Ward Opportunities fund in order to generate savings totalling £66,000 that would enable the Council to set the Council Tax at 0%.

To fund a Democracy Education Programme and Community Celebration day at a combined total cost of £15,000.

On being put to the vote, the amendment was LOST

An amendment was proposed by Councillor Mathew Isherwood and seconded by Councillor Ida Carmichael:

To reduce the recurring budget requirement of £150,000 by withdrawing funding from the Ward Opportunities Fund;

To reduce time limited budget growth requirements by removing the proposed funding of £15,000 from the Ward Opportunities Fund, £24,000 from Targeted Family Support and £5,000 from the Citizens Advice Bureau

On being put to the vote, the amendment was LOST

On being put to the vote, the original motion was declared to be carried and it was **RESOLVED ACCORDINGLY**

- RESOLVED**
- (1) That approval be given to the latest Medium Term Financial Strategy
 - (2) That approval be given to the Reserves Strategy as appended to the Medium Term Financial Strategy and in so doing increase the level of general reserves to £1.4m, following closure of 2012/13 financial accounts to mitigate potential risk from volatility in localised business rates;
 - (3) That the approach that has been adopted in developing budget proposals that reflect the Council's Strategic Objectives for 2013/14 be endorsed;
 - (4) That approval be given to the proposals contained in the Revenue Budget report;
 - (5) That the setting of a Council Tax Requirement of £5,482,808 for the financial year 2013/14 be approved;
 - (6) That the setting of a Net Budget Requirement of £16,643,677 for 2013/14 be approved;
 - (7) That the statutory report issued by the Director of Resources under the Local Government Act 2003 be received;
 - (8) That Directors and Heads of Service be granted delegated authority to progress action plans to deliver the 2013/14 budget and finalise any redundancies, early retirements or deletion of vacant posts or

restructuring that result;

- (9) That approval be given to a Council Tax (Band D) figure of £262.26 for this Council for the year commencing 1st April 2013 and the adoption of the statutory resolution to set the full Council Tax for the year. This is equivalent to 1.995% Council Tax increase;
- (10) That approval be given to the Capital Budget for 2013/14 as set out in Appendix 1 to the report;
- (11) That a forward commitment to resourcing the Empty Homes scheme being delivered over a two year programme be endorsed;
- (12) That the 2013-2018 Capital Investment programme as set out in Appendix 3 to the report be noted;
- (13) That approval be given to the treasury management strategy statement for 2013/14 as set out in paragraphs 5 to 8 of the report, in compliance with the requirements of the CIPFA Code;
- (14) That approval be given to the prudential and treasury indicators for 2013/14 to 2015/16 as set out in appendix 1 to the report including the authorised limit for external debt of £30.650m;
- (15) That approval be given to the revised list of Counterparties for Deposits outlined within Appendix 2 to the report;
- (16) That approval be given to the Councils MRP Statement for 2013/14 as set out in paragraph 7 of the Treasury Management Strategy report
- (17) That it be noted that on 15th January 2013 the Council calculated the Council Tax base 2013/14:
- a. for the whole Council area as 20906 (Item T in the formula in Section 31B of the Local Government Finance Act 1992 [the "Act"] as amended by the Localism Act 2011)
 - b. for dwellings in those parts of its area to which a Parish precept relates as in the attached Appendix B to the report and the addendum to this minute.
- (18) That the Council Tax requirement calculated for the Council's own purposes for 2013/14 (excluding parish precepts) is £5,482,808
- (19) That the following amounts be calculated by the Council for the financial year 2013/14 in accordance with Sections 31 to 36 of the Act
- (a) £76,901,460 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) of the Act taking into account all precepts issued to it by Parish

Councils;

- (b) £71,371,823 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act;
- (c) £5,529,637 being the amount by which the aggregate at (3)(a) above exceeds the aggregate at (3)(b) above, calculated by the Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act);
- (d) £264.50 being the amount at (3)(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts);
- (e) £46,829 being the aggregate of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix B);
- (f) £262.26 being the amount at (3)(d) above less the result given by dividing the amount at (3)(e) above by Item T (the amount at 1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item (Parish precept) relates.

(20) That it be noted that the County Council, the Police and Crime Commissioner for Lancashire and the Fire Authority have issued precepts to the County Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.

(21) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below and in Appendix A to the report and in the addendum to this minute, as the amounts of Council Tax for 2013/14 for each part of its area and for each of the categories of dwellings

VALUATION BANDS

Burnley Borough Council

A	B	C	D	E	F	G	H
174.84	203.98	233.12	262.26	320.54	378.82	437.10	524.52

Lancashire County Council

A	B	C	D	E	F	G	H
£724.09	£844.77	£965.45	£1,086.13	£1,327.49	£1,568.85	£1,810.22	£2,172.26

Police and Crime Commissioner for Lancashire

A	B	C	D	E	F	G	H
£101.95	£118.94	£135.93	£152.92	£186.90	£220.88	£254.87	£305.84

Lancashire Combined Fire Authority

A	B	C	D	E	F	G	H
£42.43	£49.51	£56.58	£63.65	£77.79	£91.94	£106.08	£127.30

Aggregate of Council Tax Requirements

A	B	C	D	E	F	G	H
1,043.31	1,217.20	1,391.08	1,564.96	1,912.72	2,260.49	2,608.27	3,129.92

(22) That it be determined that the Council's basic amount of Council Tax for 2013/14 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

91. Members Allowance Scheme

It was moved by Councillor Mark Townsend and seconded by Councillor Julie Cooper:

That the allowances as set out in the 2012/13 scheme be continued and approved as the 2013/14 Members Allowance Scheme subject to the following changes as recommended by the IRP:

1. That the special responsibility allowance for the Chair of the Standards Committee be reduced to half of the basic allowance; and
2. That an annual payment of £500 be paid to the Independent Persons appointed to the Standards Committee

RESOLVED That the Members Allowance Scheme for 2013/14 be approved as follows

a) Basic Allowance

A Basic Allowance of £2,700 will be payable to each Councillor

b) Special Responsibility Allowances

Special Responsibility Allowances will be paid as follows:

Leader Supplement	10,800
Deputy Supplement	2,700
Executive Members	4,050
Chairs of Scrutiny and Development Control	2,700
Chair of Licensing, Audit and Standards	1,350
Vice Chair Development Control	1,350
Other Group Leaders	1,350
Independent Persons	500

c) Dependent Carers and Childcare Allowances

A dependent carers' allowance and childcare allowance be paid at the current rate of the adult minimum wage and be paid under the following criteria:

Limitations

Costs necessarily incurred for:

- A child or children under the age of 16
- An elderly relative requiring full-time care
- A relative with a physical disability requiring full-time care
- A relative with learning disabilities requiring full-time care

Safeguards

- The person for whom care has been arranged must live in the same household as the member
- The care in respect of which the allowance is claimed must not be provided by a person living in the member's household, or by another parent of a child in the household
- Disabled dependents are excluded where the member is already in receipt of a carer's allowance
- The member must notify the Council of the identity of the carer in respect of whose costs the allowance is claimed and the cared for

- Child(ren) or dependent must be registered with the Council in advance of any claim being made

d) Travel and subsistence allowance

The following travel and subsistence allowances shall be paid for attendance at approved events and the level of travel allowance by car be the same as that paid to officers determined locally. Currently the amounts are:

Car allowance rates 1st April 2013

The In Borough Rate becomes 55p per mile or the Green Book rate for cars between 1000cc and 1199cc if greater.

The Out of Borough Rate remains 25p per mile

From 1st October 2013

The In Borough Rate becomes the Green Book rate for cars between 1000cc and 1199cc (currently 52.9p per mile)

The Out of Borough Rate remains 25p per mile

Motor cycle allowance rates

<up to 150	12.4p per mile
151-244	18.8 per mile
245-500	27p per mile
501-999	35.5p per mile
1000>	39.2p per mile

The level of Subsistence Allowances be that set locally, currently the amounts are:

Breakfast	£6.90
Lunch	£9.52
Tea	£3.75
Evening Meal	£11.78

Overnight London £105 Outside London £90

That the payment of travelling allowances by taxi cab be provided for Disabled and Vulnerable Members not to exceed; a) in cases of urgency or where no public transport was reasonably available, the amount of the actual fare and any reasonable gratuity paid; and b) in any other case the amount of travel by appropriate public transport.

- e) **Co-optees Allowance** - Payments to each of the Independent Persons to the Standards Committee be paid at £500 per annum.
- f) **Annual Adjustment of Allowances** – That there be no annual adjustment of allowances.
- g) **Backdating** – That any amendments made during the year to the

amounts payable under this scheme may be backdated to the 1st April of the year in which the amendment is made.

- h) **Repayment/suspension of allowances** - That there be repayment of allowances should a councillor be suspended, cease to be a councillor due to a relevant conviction or non-attendance, or resigns.
- i). **Pensions** – That no member allowances be classified as pensionable under the Regulations.

92. The Councils Strategic Plan 2013-16

The Council considered a report on the Council's Strategic Plan 2013-2016

- RESOLVED**
- (1) That the Strategic Plan 2013/16 be approved;
 - (2) That the Head of the Chief Executive's Office be granted delegated authority to make any minor updates to the plan, prior to its final publication.

93. Living Wage and Amended Pay Policy

The Council considered a report on amendments to the Pay Policy.

- RESOLVED** That approval be given to the proposed changes to the Council's grading structure in the NJC Pay Policy to implement the Living Wage.

94. Minutes of Committees

- RESOLVED** That the Minutes of the following Committees held on the dates shown be received and the decisions contained within them be noted.

Audit 16th January 2013
Standards 23rd January 2013

Addendum to Minute 90
Council Tax Schedule 2013/14

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Burnley Borough Council	174.84	203.98	233.12	262.26	320.54	378.82	437.10	524.52
Lancashire County Council	724.09	844.77	965.45	1086.13	1327.49	1568.85	1810.22	2172.26
Police and Crime Commissioner for Lancashire	101.95	118.94	135.93	152.92	186.90	220.88	254.87	305.84
Lancs. Combined Fire Authority	42.43	49.51	56.58	63.65	77.79	91.94	106.08	127.30
Total - Areas Outside								
Parish/Town Council Areas	1,043.31	1,217.20	1,391.08	1,564.96	1,912.72	2,260.49	2,608.27	3,129.92
Parish/Town Council Areas	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
<u>Briercliffe with Extwistle</u>								
Parish/Town Council Only	3.97	4.64	5.30	5.96	7.28	8.61	9.93	11.92
Parish/Town and District	178.81	208.62	238.42	268.22	327.82	387.43	447.03	536.44
Total	1,047.28	1,221.84	1,396.38	1,570.92	1,920.00	2,269.10	2,618.20	3,141.84
<u>Cliviger</u>								
Parish/Town Council Only	7.17	8.36	9.56	10.75	13.14	15.53	17.92	21.50
Parish/Town and District	182.01	212.34	242.68	273.01	333.68	394.35	455.02	546.02
Total	1,050.48	1,225.56	1,400.64	1,575.71	1,925.86	2,276.02	2,626.19	3,151.42
<u>Habergham Eaves</u>								
Parish/Town Council Only	2.59	3.02	3.45	3.88	4.74	5.60	6.47	7.76
Parish/Town and District	177.43	207.00	236.57	266.14	325.28	384.42	443.57	532.28
Total	1,045.90	1,220.22	1,394.53	1,568.84	1,917.46	2,266.09	2,614.74	3,137.68
<u>Padiham</u>								
Parish/Town Council Only	6.31	7.37	8.42	9.47	11.57	13.68	15.78	18.94
Parish/Town and District	181.15	211.35	241.54	271.73	332.11	392.50	452.88	543.46
Total	1,049.62	1,224.57	1,399.50	1,574.43	1,924.29	2,274.17	2,624.05	3,148.86
<u>Worsthorne with Hurstwood</u>								
Parish/Town Council Only	3.62	4.22	4.83	5.43	6.64	7.84	9.05	10.86
Parish/Town and District	178.46	208.20	237.95	267.69	327.18	386.66	446.15	535.38
Total	1,046.93	1,221.42	1,395.91	1,570.39	1,919.36	2,268.33	2,617.32	3,140.78

Parish/Town Council Precepts 2013/14

Parish/Town Council	2012/13			2013/14					
	Tax Base	Precept	Council Tax (Band D)	Tax Base	Precept	less: Additional Grants *	Precept Net of Grant	Council Tax (Band D)	Council Tax Increase
	£	£	£	£	£	£	£	£	£
Briercliffe with Extwistle	1285	8000	6.23	1218	8000	746	7254	5.96	-4.3%
Cliviger	908	10000	11.01	857	10000	790	9210	10.75	-2.4%
Habergham Eaves	523	2208	4.22	514	2118	124	1994	3.88	-8.1%
Padiham	3014	30000	9.95	2410	30000	7177	22823	9.47	-4.8%
Worsthorne with Hurstwood	1074	6000	5.59	1021	6000	452	5548	5.43	-2.9%
Total/Average	6804	56208	8.26	6020	56118	9289	46829	7.78	-5.8%
* additional grants are to be given to parishes as a result of reductions to the Council tax base due to the introduction of the new Council Tax Support Scheme from 1st April 2013.									