



EXECUTIVE

BURNLEY TOWN HALL

Tuesday, 29th May 2012

PRESENT

MEMBERS

Councillors Julie Cooper (in the Chair), Howard Baker, John Harbour, Shah Hussain, Andy Tatchell and Mark Townsend

OFFICERS

Steve Rumbelow	-	Chief Executive
Nick Aves	-	Director of Resources
Mick Cartledge	-	Director of Community Services
Mike Cook	-	Director of Economic Regeneration
Tom Forshaw	-	Head of Chief Executive's Office
David Wilcock	-	Head of People, Law and Regulation
Simon Goff	-	Head of Green Spaces and Amenities
Mike Waite	-	Head of Corporate Engagement
Imelda Grady	-	Democracy Officer

ALSO IN ATTENDANCE

Councillor Ida Carmichael

1. Constitutional reporting to the Executive

Purpose To note the Leader's appointments of Deputy Leader and members to the Executive and their portfolio allocations.

Reason As required by the strong leader model of governance the Leader must report to the Executive the appointment of Deputy Leader and her

Decision Executive together with their portfolios

Decision (1) That the Leader's appointment of the Deputy Leader and the Executive as follows be noted:-

Andy Tatchell	Deputy Leader and Executive Member for Regeneration and Economic Development
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Mark Townsend	Executive Member for Resources and Performance Management
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Howard Baker	Executive Member for Housing and Environment
John Harbour	Executive Member for Leisure and Culture
Shah Hussain	Executive Member for Community Services

(2) That the authorisation of the portfolio allocations by the Leader be noted.

2. Minutes

The Minutes of the Meeting held on the 24th April 2012 were confirmed as a correct record and signed by the Chair.

3. Minutes of the Individual Decisions

The Minutes of the following individual decisions made since the last meeting were noted;

Minute No. 30 - Environmental Health and Licensing Team Mini-
Restructure

Minute No. 31 - Museum Guide Attendant

Minute No. 32 - Changes to grade and designation of post
CEO/Communications Team

4. Local Development Scheme 2012-15 and Local Plan Preparation

Purpose To inform members of progress on the planning framework for Burnley and seek approval to revise the programme through an updated Local Development Scheme covering the period 2012 – 2015

To seek approval to tender and appoint suitably qualified consultants to carry out a retail, office and leisure study of the borough and in addition to establish a Principal Planner post to deliver evidence base work for the Local Plan programme.

Reason for Decision To ensure that the Council complies with the requirement to have in place an up to date Local Development Scheme and that the Local Plan is identified as a document to be prepared under this scheme.

To ensure that Burnley's Local Plan is based on robust and up-to-date evidence in relation to retail, office and leisure capacity and need.

To provide the necessary in house capacity to deliver the evidence base programme.

Decision (1) That approval be given to the Local Development Scheme 2012

– 2015, attached at Appendix 1 to the report, which sets out the timetable for producing a single Local Plan for the borough;

- (2) That, in accordance with Standing Orders, the procurement of suitably qualified consultants to carry out a Retail, Office and Leisure Study for the Borough, be authorised;
- (3) That delegated authority be given to the Director of Economic Regeneration to accept the most economically advantageous tender;
- (4) That the Head of People, Law and Regulation be authorised to subsequently enter into a contract with the consultants;
- (5) That approval be given to the establishment of a Principal Planner post (grade 11) on a fixed term contract for 21.75hrs/wk until September 30th 2014; and
- (6) That approval be given to the release of £38,873 from the Council's planning reserve in 2012/13 to the Local Plan review budget.

5. Former Towneley All Weather Pitch

Purpose To seek approval to release funds allocated in the Capital Programme 2012-13.

Reason for Decision Approval of the Executive is required to release funds that are allocated in the Council's capital programme.

Decision (1) That approval be given to the release of £48,375 set aside in the Capital Programme 2012/13 for the development of a pay and display car park on the site of the former all-weather pitch, Towneley; and

(2) That the Head of Green Spaces and Amenities be authorised to tender the proposed works in accordance with Standing Orders and accept the most economically advantageous tender

6. Play Area Improvement Programme

Purpose To seek approval to revise the capital programme and increase the budget for the Play Area Improvement Programme and to secure the release of the resources identified to fund expenditure scheduled for 2012/2013.

Reason for To allow the completion of the Play Area Improvement Programme.

Decision

- Decision **(1) That Full Council be recommended to increase the 2012/13 Play Area Improvement Programme budget from £70,344 to £107,59;**
- (2) That approval be given to the release of the resources identified totalling £107,591; and
- (3) That the Head of Green Spaces and Amenities be authorised to procure the works in accordance with Standing Orders and accept the most economically advantageous tender(s).

7. Traffic Regulation Order Sub-Committee Appointments

Purpose To seek appointment of three Members of the Executive to serve on the Traffic Regulation Order Sub Committee for the 2012/13 municipal year.

Reason for Decision The Committee will amend or confirm Traffic Regulation Orders or refer them to the Executive for a decision.

Decision That Councillors Howard Baker, Julie Cooper and Shah Hussain be appointed as the Executive members to serve on the Traffic Regulation Order Sub-Committee for the 2012/13 municipal year.

8. Weavers' Triangle Joint Venture Company

Purpose To appoint the Leader, Chief Executive and the Director of Economic Regeneration as Directors to the Weavers Triangle Joint Venture Company.

Reason for Decision The Joint Venture Company has an overseeing and guiding role and is the mechanism through which the detailed development proposals are discussed with the Developer before submission to the Council for sign off.

Decision That the Leader, Chief Executive and the Director of Economic Regeneration be appointed as Directors to the Weavers Triangle Joint Venture Company.

9. Pennine Lancashire Building Control Joint Executive Committee

Purpose To appoint the Executive Member for Housing and Environment, with the substitute being the Executive Member for Resources, to the Pennine Lancashire Building Control Joint Committee.

Reason The Committee is constitutionally and legally an Executive joint

for committee between Burnley and Blackburn with Darwen Local
Decision Authorities to oversee the building control service including the enforcement of building regulations in the joint area.

Decision That the Executive Member for Housing and Environment, with the substitute being the Executive Member for Resources, be appointed to the Pennine Lancashire Building Control Joint Committee.

10. Pennine Lancashire Leaders and Chief Executives Joint Committee (PLACE)

Purpose To appoint the Leader, with the substitute being the Deputy Leader, to the PLACE committee.

Reason The Committee is constitutionally and legally a statutory joint committee
for between Burnley and other Pennine Lancashire Local Authorities to
Decision oversee the role of Regenerate Pennine Lancashire.

Decision That the Leader, with the substitute being the Deputy Leader, be appointed to the PLACE committee.

11. Exclusion of the Public

Purpose To consider when it may be relevant to exclude the public from the meeting, and clarify the order of the agenda.

Reason Minute Numbers 12 and 13 contain exempt information relating to the
for financial or business affairs of any particular person (including the
Decision authority holding that information).

Decision That the public be excluded from the meeting before discussion takes place on the items relating to Minutes 12 and 13 since in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

12. Disposal of Land adjacent Victoria Mill, Trafalgar Street, Burnley

Purpose To seek approval to dispose of the long leasehold interest in 18 sq m of land adjacent Victoria Mill, Trafalgar Street, Burnley, shown edged black on the attached plan to the report, and to grant any associated easements.

Reason The development of a University Technical College at Victoria Mill is to
for commence in the next few weeks with works being undertaken by
Decision Barnfield Construction. As part of the development, the construction of a new sub-station is required. The location of the proposed substation and terms for its construction have now been agreed by Barnfield

Construction and Electricity North West Limited. In order to enable construction works to progress, the disposal of the site and the grant of associated easements to Electricity North West Limited is required.

- Decision (1) That the Head of Finance and Property Management be authorised to agree terms for the grant of a 125 year lease of 18 sq m of land adjacent Victoria Mill, Trafalgar Street, Burnley; and.
- (2) That the Head of People, Law and Regulation be authorised to complete the lease and associated easements.

13. Lease of former Natural History Centre, Towneley Park, Burnley

Purpose To approve terms for the lease of the former Natural History Centre to Groundwork Pennine Lancashire.

Reason To bring unused buildings in Towneley Park back into beneficial use, for secure their refurbishment, reduce running costs and generate rental Decision income.

Decision That the lease be approved on the outline terms set out in the report, and the Head of People, Law and Regulation be authorised to complete the legal formalities.