



## OPERATORS LICENCE APPLICATION

Please note that this application will not be accepted unless all sections have been completed and all original documents are enclosed.

**Application Type** (Please tick relevant boxes)

New Application	<input type="checkbox"/>	Renewal	<input type="checkbox"/>
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### Applicant

1.	<b>Title:</b>	Mr Mrs Miss Ms Other <i>delete as appropriate</i>
2.	<b>Surname:</b>	
3.	<b>Forenames:</b>	
4.	<b>Previous Names or Aliases:</b>	
5.	<b>Date of birth:</b>	
6.	<b>National Insurance Number:</b>	

7.	<b>Permanent Address:</b>	
8.	<b>Post Code:</b>	
9.	<b>Telephone Number (Home):</b>	
10.	<b>Telephone Number (Mobile):</b>	

11.	<b>Name of Firm</b>	
12.	<b>Address of Firm</b>	
13.	<b>Post Code</b>	
14.	<b>Telephone Number of Firm</b>	
15.	<b>How many vehicles do you want to operate under this licence</b>	

16.	<b>Do you have any convictions, cautions, reprimands or warnings recorded against you for any offence, including endorsable fixed penalty tickets?</b>
Yes / No (If no, go to question 19)	
17.	<b>If Yes, have these previously been reported to the licensing unit</b>
Yes / No (If no go to question 18.	

	<b>Date of Offence</b>	<b>Date of Conviction</b>	<b>Offence</b>	<b>Date Reported to Council</b>
18				

19	<b>Have you ever been refused a licence, or had a licence revoked by this or any other authority?</b>
Yes / No (If yes, please provide details at q.20 below) (If no, please continue to q.21)	
20	<b>Previous licences and/or applications refused or revoked</b>

Issuing Council	Badge No.	Issue Date	Expiry Date
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<b>21</b>	<b>Are you disqualified from being the Director of a Company under the Companies Act 1985?</b>
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Yes / No

<b>22</b>	<b>Are you subject to a bankruptcy order, which has not been discharged?</b>
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Yes / No

<b>23</b>	<b>If you are completing this form on behalf of someone else, please complete the following:</b>
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**Your Name:**

**Date of Birth:**

**Address:**

**Relationship to applicant:**

**Reasons for completing this form on their behalf:**

<b>Declaration:</b>	I understand that it is an offence to make a false statement in this application or to omit relevant details.
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**Date:**

**Signature:**

<b>24</b>	<b>Declarations</b>
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I have made or enclosed payment of the fee

I have enclosed 1 passport size colour photograph

I have enclosed a Criminal Records Bureau Check (where necessary)

I have enclosed a copy of my Planning Permission for the premises I will operate from.

I certify that I have completed this form in my own hand, unless otherwise stated, and that the particulars of the application are correct.

I understand that it is a criminal offence to state anything in this application which is false or which I do not believe to be accurate or true.

I have read and understood the Private Hire Operators Licence Conditions supplied to me.

I understand that it is an offence to act as a Private Hire Operator without a valid licence.

The information I have provided will be held by the Council on computerised and manual files (data will be made available on a public register as required by relevant legislation).

The data may also be disclosed to other departments within the Council or other organisations, but only in order to ensure compliance with relevant legislation or for identification purposes or to prevent or detect fraud or a crime. Burnley Borough Council is a registered Data Controller in accordance with the Data Protection Act 1998.

I declare that to the best of my knowledge and belief, the answers given herein are true. If a licence is granted, I undertake to comply with the byelaws and conditions attached to the grant of the licence.

**Date:**

**Signature:**