

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months March to June 2014, published on 3rd February 2014.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 4th March , 1st April and 29th April, 20th May and 17th June 2014. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting

This Notice will be further updated on the following dates: 3rd March , 1st and 17th April, and 19th May 2014.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
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Parking Enforcement Contract	To consider the renewal of the shared parked enforcement contract	Yes	March 2014	Private information relating to the financial or business affairs of any particular person (including the authority holding that information).		Joanne Swift, Head of Streetscene Executive Member for Customer Services
Review of Bailiff Services	To approve option for future delivery of enforcing local taxation debts following legal changes to how bailiff services must operate from April 2014.	Yes	March 2014	Public	Report setting out the key issues	Caroline Lee – Head of Revenues & Benefits Executive Member for Resources & Performance Management
Arts Council England Grant Application	To seek approval to submit a grant application to The Arts Council England	yes	March	public	Report setting out the key issues	Simon Goff, Head of Green Spaces & Amenities Executive Member for Leisure
Housing Growth Sites	To approve disposal of sites for housing development	yes	April 2014	Private information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Kate Ingram , Head of Regeneration and Planning Policy; Executive Members for Regeneration & Economic Development

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
						and Resources & Performance Management
Housing Association Sites	To approve disposal of sites for affordable housing development	yes	April 2014	Private information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Kate Ingram , Head of Regeneration and Planning Policy; Executive Members for Regeneration & Economic Development and Resources & Performance Management

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Tom Forshaw

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Head of Chief Executive's Office Town Hall, Manchester Road, Burnley BB11 9SA

E-mail: Tforshaw@burnley.gov.uk

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