

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months January to April 2014, published on 16<sup>th</sup> December 2013.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 14<sup>th</sup> January, 3<sup>rd</sup> and 17<sup>th</sup> February and 4<sup>th</sup> March 2014. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting

This Notice will be further updated on the following dates: 16<sup>th</sup> December 2013, 3<sup>rd</sup> and 17<sup>th</sup> January, 3<sup>rd</sup> February and 3<sup>rd</sup> March 2014.

<b>Matter for decision</b>	<b>Purpose</b>	<b>Key Decision Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of Documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Empty Homes Clusters Programme	To seek approval to a number of CPO's under the programme	Yes	Jan 2014	Public	Report setting out the key issues	Paul Gatrell, head of Housing and Development  Executive Member for Housing and Environment
Burnley Local Plan	To approve the Plan's Issues and Options report	Yes	Jan 2013	Public	Report setting out the key issues	Kate Ingram , Head of Regeneration and Planning Policy  Executive Member for Regeneration and Economic Development
Prairie Sports Complex	To approve the next stages of the Prairie Sports Complex developments	Yes	January 2014	Private information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Gerard Vinton, Head of Sport and Culture  Executive Member for Leisure
Virtual Desktop Infrastructure (VDI) Roll Out	To seek approval to release capital and procure the next stages of rolling out Virtual Desktop Infrastructure (VDI)	Yes	January 2014		Report setting out the key issues	Sharon Hargraves, Head of IT and Customer Services  Executive Member for Resources
Cash Collection	To consider the review of	Yes	January 2014		Report setting out the key	Sharon Hargraves, Head of IT and Customer

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	remaining cash collection services at Contact Burnley Borough Council				issues	Services Executive Member for Resources
Padiham Conservation Area Appraisal	To seek approval to consult on the appraisal	Yes	Feb 2014	Public	Report setting out the key issues	Kate Ingram , Head of Regeneration and Planning Policy  Executive Member for Regeneration and Economic Development
Leisure Trust	To consider the transfer of sport and culture services to the new leisure trust.	Yes	February 2014		Report setting out the key issues	Gerard Vinton, Head of Sport and Culture  Executive Member for Leisure
Parking Enforcement Contract	To consider the renewal of the shared parked enforcement contract	Yes	February 2014	Private information relating to the financial or business affairs of any particular person (including the authority holding that information).		Joanne Swift, Head of Streetscene  Executive Member for Customer Services

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Tom Forshaw

Head of Chief Executive's Office Town Hall, Manchester Road, Burnley BB11 9SA  
E-mail: [Tforshaw@burnley.gov.uk](mailto:Tforshaw@burnley.gov.uk)

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