

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months July to October 2013, published on 24th June 2013.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 23rd July, 20th August, 17th September and 15th October 2013. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting

This Notice will be further updated on the following dates: 22nd July, 19th August and 16th September 2013.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted to the Executive including any background papers	Contact person & Executive Portfolio
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Capital programme: Engineering	To approve the release of capital funds and associated procurement	Yes	July 2013	Public	Report setting out the key issues	Joanne Swift, Head of Streetscene Executive Member for Community Services
Head of Sport and Culture Executive Member for Leisure and Culture	To approve the next stages of the Outdoor Activity Centre development	Yes	July 2013	Public	Report setting out the key issues	Gerard Vinton, Head of Sport and Culture Executive Member for Leisure and Culture
Waste and Street Cleaning Contract	To approve the next stages of procuring the new Waste and Cleansing Contract	Yes	July 2013	Private	Report setting out the key issues	Joanne Swift, Head of Streetscene Executive Member for Community Services
Disposal of Properties	To approve the disposal of properties	Yes	July 2013	Private information relating to the financial or business affairs of any particular person (including the authority holding that information).	Report setting out the key issues	Phil Moore, Head of Finance and Property Management Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted to the Executive including any background papers	Contact person & Executive Portfolio
Empty Homes CPO	To approve a number of CPOs related to the empty homes programme	Yes	July 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment
Prevention of Homelessness Strategy	To approve the 2013-2018 Strategy	Yes	July 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment
Burnley Market	To approve an updated market programme	Yes	July 2013	Public	Report setting out the key issues	Colin Hill, Head of Facilities Management Executive Member for Regeneration and Economic Development
Strategic Risk Register	To review the risk register of the council	Yes	July 2013	Public	Report setting out the key risks	Helen Seechurn, Director of Resources Executive Member for Resources and Performance Management

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Weaver's Triangle	To approve the release of the annual programme	Yes	July 2013	Public	Report setting out the key risks	Kate Ingram , Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development
Empty Homes CPO	To approve a number of CPOs related to the empty homes programme	Yes	Aug 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment
CCTV Monitoring Contract	To consider an extension to the existing contract	Yes	Aug 2013	Private	Report setting out the key issues	Joanne Swift, Head of Streetscene Executive Member for Community Services
Selective Licensing Programme	To seek authority to consult on the programme	Yes	Aug 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted to the Executive including any background papers	Contact person & Executive Portfolio
Burnley Local Plan	To approve the Plan's Issues and Options report	Yes	Aug 2013	Public	Report setting out the key issues	Kate Ingram , Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development
Burnley Wood Compulsory Purchase Order (CPO)	To seek authority to declare a CPO	Yes	Sept 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment
Selective Licensing	To seek approval to implement the outcome of consultation on the Trinity Programme	Yes	Sept 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment
Empty Homes CPO	To approve a number of CPOs related to the empty homes programme	Yes	Sept 2013	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment

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A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to:

Tom Forshaw
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Town Hall, Manchester Road
Burnley BB11 9SA
E-mail: Tforshaw@burnley.gov.uk

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