

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months July to October 2017, published on 5th June 2017.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 4th July, 15th August, 4th October and 15th November 2017. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 17th July, 4th September and 16th October 2017.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Play Strategy	To consider a Play Strategy	Yes	July 2017	Public	Report setting out the issues	Simon Goff, Head of Green Spaces and Amenities Executive Member for Housing and Environment
Insurance Renewals	To consider Insurance Renewals	Yes	July 2017	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the issues	Lukman Patel Haed of Governance, Law, Property and Regulation Executive Member for Resources and Performance Management
Housing and Planning Act 2016	To consider a report on the Housing and Planning Act 2016	Yes	July 2017	Public	Report setting out the issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Local Development Scheme	To consider a report on a Local Development Scheme	Yes	July 2017	Public	Report setting out the issues	Kate Ingram Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development
Business Rates Relief 2017/18	To consider a report on Business Rates Relief 2017/18	Yes	July 2017	Public	Report setting out the issues	Mick Cartledge, Chief Operating Officer Executive Member for Resources and Performance Management

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law, Property & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: lpatel@burnley.gov.uk

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