

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months September until December 2015, to be published on 4th August 2015.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: early September, 22nd September, 3rd November and 1st December 2015.

Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 21st August, 5th October, 2nd November and 16th December 2015.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Contaminated Land Strategy	To approve the Contaminated Land Strategy	Yes	September 2015	Public	Report setting out key issues	Karen Davies, Environmental Health & Licensing Manager Deputy Leader and Executive Member for Housing & Environment
Change Programme – Procurement of Strategic Partner	To approve appointment of Strategic Partner	Yes	September 2015	Private	Report setting out key issues	Helen Seechurn Director of Resources Leader
Medium-Term Financial Strategy Update – Budget Preparation 2016/17	To approve budget planning framework	Yes	September 2015	Public	Report setting out key issues	Helen Seechurn Director of Resources Executive Member for Resources & Performance Management

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Tom Forshaw

Head of Chief Executive's Office, Town Hall, Manchester Road, Burnley BB11 9SA

E-mail: Tforshaw@burnley.gov.uk

Published: 4th August 2015