



# EXECUTIVE

## BURNLEY TOWN HALL

Tuesday 11<sup>th</sup> January 2010 at 7.00 p.m.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings).

### **AGENDA**

**1. *Apologies***

To receive any apologies for absence.

**2. *Minutes***

To approve as a correct record the Minutes of the meeting held on 13<sup>th</sup> December 2010 (available at [www.burnley.gov.uk](http://www.burnley.gov.uk))

**3. *Minutes of Individual Decisions***

To note the following Minutes of Individual Executive Decision, made since the 13<sup>th</sup> December meeting;;  
Individual Decision Minute 12- Energy Efficiency Works  
Individual Decision Minute 13- Bus Station Management  
(available at [www.burnley.gov.uk](http://www.burnley.gov.uk)).

**4. *Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

**5. *Declaration of Interest***

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

**6. Exclusion of the Public**

To determine during which items, if any, the public are to be excluded from the meeting.

**7. Public Question Time**

To consider questions, statements or petitions from Members of the Public.

**PUBLIC ITEMS**

**8. Interim Management Orders**

To consider a report on Selective Licensing Management Orders (report enclosed)

**9. Grievance Procedure**

To consider a report on amendments to the Grievance Procedure (report enclosed)

**10. Revenue Budget Monitoring- Cycle 3**

To provide information on expenditure and income for Cycle 3 and to recommend amendments to the approved budget (report enclosed)

**11. Capital Budget Monitoring- Cycle 3**

To provide information on capital for Cycle 3 and to recommend amendments to the approved budget (report enclosed)

**MEMBERSHIP OF COMMITTEE**

Councillors

Councillor Charlie Briggs  
Councillor Charles Bullas  
Councillor Roger Frost  
Councillor Margaret Lishman

Councillor Neil Mottershead  
Councillor Martin Smith  
Councillor Jeff Sumner

**PUBLISHED**

Friday 24<sup>th</sup> December 2010